

Central Carolina Pug Dog Club Constitution 2018

Amended & Approved 11/10/18

Article 1

Name and Objectives

Section 1. The name of the club shall be the CENTRAL CAROLINA PUG DOG CLUB.

Section 2. The objectives of the club shall be:

(A) To encourage and promote quality in the breeding of purebred Pugs and to do all possible to bring their natural qualities to perfection.

(B) To urge members and breeders to accept the standard of the breed as approved by the American Kennel Club as the only standard of excellence by which the pug shall be judged.

© To do all in its power to protect and advance the interest of the breed by encouraging sportsmanlike competition at dog shows and obedience trials.

(D) To conduct sanctioned and licensed Specialty Shows and Obedience Trials under the rules of the American Kennel Club.

Section 3. The Club shall not be conducted or operated for profit, and no part of any profits or remainder or residue from dues or donations to the club shall inure to the benefit of any member or individual.

Section 4. The members of the club shall adopt and may from time to time revise such bylaws as may be required to carry out these objectives.

BY LAWS

Article 1 –

Members

Section 1.

Eligibility. There shall be four types of membership open to all persons who are in good standing with the American Kennel Club and who subscribe to the purposes of this club.

1. Individual membership – Full (Open to all persons eighteen years of age and older who can attend at least 2 meetings per year and who will be able to participate in club activities). These members have full voting rights.
2. Associate membership – Open to all persons eighteen years of age and older who wish to support the club but who cannot actively participate in club activities and cannot make at least (2) club meetings per year. These members shall not have voting rights

3. Lifetime membership – Open to all persons who have served the club for at least 15 years and who the Board of Directors has determined is deserving of this recognition
4. Family membership-open to households of two members who each have an individual vote.
5. Junior membership – Open to all persons under the age of eighteen who wish to participate in club activities. These members will not have voting rights.

Section 2.

Dues. Membership dues shall be an amount determined by the Board of Directors, not to exceed \$75.00 for Family; \$50.00 for Full Individual; \$40.00 for Associate; and no charge to Juniors and Lifetime Memberships. Dues for any person joining after the seventh month shall be one half the amount of a full year. During the month of November the Treasurer shall send to each member a statement for his dues for the ensuing year. There will be an increase in 2018 with dues to be paid as follows: \$40 for Family; \$25.00 for Full Individual, \$20.00 for Associate; and no charge to Juniors and Lifetime Memberships.

Section 3. Election to membership. Each applicant for membership shall apply on a form as approved by the Board of Directors and which shall provide that the applicant agrees to abide by the constitution and By Laws and the rules of the American Kennel Club. The application shall state the name, address, and occupation of the supplicant, and it shall carry the endorsement of two members in good standing. Accompanying the application, the prospective member shall submit dues payment for the current year.

All applications are to be filed with the Secretary and each application is to be read at the first meeting of the club following its receipt. At the next meeting of the club the application will be voted on by secret ballot and affirmative votes of $\frac{3}{4}$ of the members present and voting at that meeting shall be required to elect the applicant.

Applicants for membership who have been rejected by the club may not re-apply within 6 months after such rejection.

Section 4.

Terminating of Membership. Memberships may be terminated:

- (A) By resignation. Any member in good standing may resign from the club upon written notice to the Secretary; but no member may resign when in debt to the club. Dues obligations are considered a debt to the club and they become incurred on the first day of the fiscal year.
- (B) Lapsing. A membership will be considered as lapsed and automatically terminated if such a member's dues remain unpaid for 60 days after the first day of the fiscal year. However the Board may grant an additional 60 days of grace to such delinquent

members in meritorious cases. In no case may a person be unpaid as of the date of the meeting.

(C) Expulsion. A membership may be terminated by expulsion as provided in Article VI of the By Laws.

Article II

Meetings and Voting

Section 1.

Club meeting. Meeting of the club shall be held in the Burlington, N. C. area every quarter, at such hour and place as may be determined by the Board of Directors. Written notice of each meeting shall be mailed by the Secretary at least ten days prior to the date of the meeting. The quorum for such meetings shall be 20% of the membership excluding Associate members and junior members.

Section 2.

Special Club Meeting. Special club meetings may be called by the President, or by a majority vote of the members of the Board of Directors who are present and voting at any regular or special meeting of the Board, and shall be called by the Secretary upon receipt of a petition signed by five members of the club who are in good standing. Such special meetings shall be held in the Burlington, N. C. Area, at such place, date, and hour as may be designated by the person or persons authorized herein to call such meetings. Written notice of such meetings shall be mailed or emailed by the Secretary at least five days and not more than fifteen days prior to the date of the meeting, and said notice shall state the purpose of the meeting, and no other club business may be transacted there at. The quorum for such a meeting shall be 20% of the members in good standing excluding Associate Members and Junior Members.

Section 3.

Board Meetings. Meetings of the Board of Directors shall be held in the Burlington, NC area at least four times yearly, at such time and place as may be designated by the Board. Written notice of such meeting shall be mailed by the Secretary at least five days prior to the date of the meeting. The quorum for such a meeting shall be a majority of the Board.

Section 4.

Special Board Meetings. Special meetings of the board may be called by the President; and shall be called by the Secretary upon receipt of a written request signed by at least three (3) members of the Board. Such special meetings shall be held in the Burlington, NC area at such a place, date and hour as may be designated by the person authorized herein to call such meetings. Written notice of such meeting shall be mailed by the Secretary at least 5 days and

not more than 10 days prior to the date of the meeting and no other business shall be transacted thereat. A quorum for such a meeting shall be a majority of the Board.

Section 5.

Voting. Each member holding full membership in good standing whose dues are paid for the current year shall be entitled to one vote at any meeting of the club at which he is present. Proxy voting will not be permitted at any club meeting or election.

Article III

Directors and Officers

Section 1.

Board of Directors. The Board of Directors shall be comprised of the President, Vice President, Secretary, Treasurer, and three (3) persons all of whom shall be members in good standing. The aforementioned officers of the club shall be elected for a one year term at the club's annual meeting as provided in Article IV and shall serve until their successors are elected. General management of the club's affairs shall be entrusted to the Board of Directors.

Section 2.

Officers. The club's officers, consisting of the President, Vice President, Secretary, and Treasurer shall serve in their respective capacities both with regard to the club and its meetings and the Board and its meetings.

(A) The President shall preside at all meetings of the club and of the Board, and shall have the duties and powers normally appurtenant to the office of the President in addition to those particularly specified in these bylaws. A member may only serve as President for four years (2) consecutive 2 year terms.

(B) The Vice President shall have the duties and exercise the powers of the President in case of the President's death, absence, or incapacity.

(C) The Secretary shall keep a record of all meetings of the Club and the Board and of all matters of which a record shall be ordered by the club. He shall have charge of the correspondence, notify members of meetings, notify new members of their election to membership, notify officers and directors of their election to office, keep a roll of the members of the club with their addresses, and carry out such other duties as are prescribed in these bylaws.

(D) The Treasurer shall collect and receive all monies due or belonging to the club. He shall deposit the same in a bank designated by the Board, in the name of the club. His books shall at all times be open to inspection of the Board and he shall report to them at every meeting the condition of the club's finances and every item of receipt or payment not before reported. At

the annual meeting he shall render an account of all monies received and expended during the previous fiscal year. The Treasurer shall be bonded in such amount as the Board of Directors shall determine.

Section 3.

Vacancies. Any vacancies occurring on the Board or among the Officers during the year shall be filled until the next election by a majority vote of all the then members of the Board at its first regular meeting following the creation of such vacancy, or at a special Board meeting called for that purpose, except that a vacancy in the office of President shall be filled automatically by the Vice President and the resulting vacancy in the office of the Vice President shall be filled by the Board.

Article IV

The Club Year, Annual Meeting, Elections.

Section 1. Club Year. The Club's fiscal year shall begin on the 1st day of January and end on the 31st day of December. The Club's official year shall begin at the annual meeting and shall continue through the next annual meeting.

Section 2. Annual Meeting. The annual meeting shall be held in the first quarter, at which Officers and Directors for the ensuing year shall be elected by secret, written ballot from among those nominated in accordance with Section 4 of the Article. They shall take office immediately upon the conclusion of the election and each retiring officer shall turn over to his successor in office all properties and records relating to that office within 30 days after the elections.

Section 3. Elections. The nominated candidate receiving the greatest number of votes for each office shall be declared elected. The nominated candidate for position on the Board who receive the greatest number of votes shall be declared elected.

Section 4. Nominations. No person may be candidate in a club election who has not been nominated. During the Second quarter the Board shall select a nominating committee consisting of three members and two alternates, not more than one of whom may be a member of the Board. The Secretary shall immediately notify the committeemen and alternates of their selection. The Board shall name a chairman for the committee and it shall be his duty to call a committee meeting which shall be held on or before the third quarter.

(A) The Committee shall nominate one candidate for each office and position on the Board, and after securing the consent of each person so nominated, shall immediately report their nomination to the Secretary in writing. Nominees must have attended two meetings in the current year and be members in good standing.

(B) Upon receipt of the nominating committee's report, the Secretary shall notify each member in writing of the committee's slate at least two weeks prior to the third quarter meeting.

(C) Additional nominations may be made at the third quarter meeting by any member in attendance provided that the person nominated does not decline when his name is proposed, and provided further that if the proposed candidate is not in attendance at this meeting, his

proposer shall present to the Secretary a written statement from the proposed candidate signifying his willingness to be a candidate. No person may be a candidate for more than one position.

(D) Nominations cannot be made at the annual meeting or in any other manner other than as provided in the section.

Article V

Committees

Section 1.

The Board may each year appoint standing committees to advance the work of the club in such matters as Specialty Shows, Obedience Trials, Trophies, Prizes, Membership, and other fields which may well be served by committees. Such committees shall always be subject to the final authority of the Board. Special committees may also be appointed by the Board to aid it on particular projects.

Article VI

Section 1.

American Kennel Club Suspension. Any member who is suspended from the AKC shall have the privileges of this club suspended for a like period.

Section 2.

Charges. Any member may prefer charges against a member for alleged misconduct prejudicial to the best interest of the club or the breed. Written charges with specifications must be filed in duplicate with the Secretary together with a deposit of \$25 which shall be forfeited if such charges are not sustained by the Board following a hearing. The Secretary shall promptly send a copy of the charges to each member of the Board or present them at a Board meeting, and the Board shall first consider whether the actions alleged in the charges, if proven, might constitute conduct prejudicial to the best interest of the club. If the Board considers that the charges do not allege conduct which would be prejudicial to the best interest of the club it may refuse to entertain jurisdiction. If the Board entertains jurisdiction of the charges it shall fix a date of hearing by the Board not less than 3 weeks not more than 6 weeks thereafter. The Secretary shall promptly send one copy of the charges to the accused member by registered mail together with a notice of the hearing and an assurance that the defendant may personally appear in his own defense and bring witnesses if he wishes.

Section 3

Board Hearing. The Board shall have complete authority to decide whether counsel may attend the hearing, but both complainant and defendant shall be treated uniformly in that regard. Should the charges be sustained, after hearing all the evidence and testimony presented by complainant and defendant, the Board may by a majority vote of those present suspend the defendant from all privileges of the club for not more than 6 months from the date of the hearing. If it deems that punishment insufficient, it may also recommend to the membership that the penalty be expulsion. In such case the suspension shall not restrict the defendant's

right to appear before his fellow members at the ensuing club meeting which consider the Board's recommendation. Immediately after the Board has reached a decision, its finding shall be put in written form and filed with the Secretary. The Secretary, in turn, shall notify each of the parties of the Board's decision and penalty, if any.

Section 4

Expulsion. Expulsion of a member from the club may be accomplished only at a meeting of the club after a Board hearing and upon the Board's recommendation as provided in Section 3 of this Article. Such proceeding may occur at a regular or special meeting of the club to be held within 60 days, but not earlier than 30 days after the date of the Board's recommendation of expulsion. The defendant shall have the privilege of appearing on his own behalf, though no evidence shall be taken at this meeting. The President shall read the charges and the Board's findings and recommendations, and shall invite the defendant, if present, to speak in his own behalf if he wishes. The meeting shall then vote by secret written ballot on the proposed expulsion. A 2/3 vote of those present and voting at the meeting shall be necessary for expulsion. If expulsion is not so voted the Board's suspension shall stand.

Article VII

Amendments

Section 1.

Amendments to the Constitution and Bylaws may be proposed by the Board of Directors or by written petition addressed to the Secretary signed by twenty percent of the membership in good standing. Amendment proposed by such petition shall be promptly considered by the Board of Directors and must be submitted to the members with recommendations of the Board by the Secretary for a vote within three months of the date when the petition was received by the Secretary.

Section 2.

The constitution and Bylaws may be amended by a 2/3 majority vote of the members present and voting at any regular or special meeting called for the purpose, provided the proposed amendment have been included in the notice of the meeting and mailed to each member at least two weeks prior to the date of the meeting

Article VIII

Dissolution

Section 1.

Dissolution. The club may be dissolved at any time by the written consent of not less than 2/3 of the members. In the event of the dissolution of the club other than for purposes of reorganization whether voluntary or involuntary or by operation of law, none of the property of the club shall be distributed to any members of the club; but after payment of the debts of the club its property and assets shall be given to a charitable organization for the benefit of dogs.

Article IX

Order of Business

Section 1.

At the meetings of the club, the order of business, so far as the character and nature of the meeting may permit, shall be as follows:

Roll call

Minutes of last meeting

Report of the President

Report of the Secretary

Report of the Treasurer

Report of Committees

Election of Officers and Board

(at annual meeting)

Election of new members

Unfinished business

New business

Adjournment

Section 2

At meetings of the Board, the order of business, unless otherwise directed by majority vote of those present, shall be as follows:

Minutes of last meeting

Report of the Secretary

Report of the Treasurer

Report of the Committees

Unfinished Business

Adjournment

Section 3.

Except where in conflict with the Article of Incorporation or by these Bylaws, Robert's Rules of Order shall govern the conduct of the meeting. The president may select a Parliamentarian. The duty of the Parliamentarian is to give advice to the President, when the President so requests, about any procedure or a rule of order.

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